



All Children Deserve An Opportunity To Shine!™

Exceptional Learners Behavioral Services, LLC

Hillary M. Masters, M.Ed., BCBA

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Ph: (720) 331-1419

www.ExceptionalLearners.com

BCBA/BCaBA SUPERVISION CONTRACT

Exceptional Learners Behavioral Services, LLC offers supervision from Hillary Masters, a Board Certified Behavior Analyst (certification number 1-08-4710), under the Supervised Independent Fieldwork experience requirement of the Behavior Analyst Certification Board.

Supervised Independent Fieldwork Schedule

Supervisees seeking BCBA certification must complete 1500 hours of Supervised Independent Fieldwork in behavior analysis and be supervised at least once every 2 weeks for 5% of the total hours (75 hours). Supervisees seeking BCaBA certification must complete 1000 hours of Supervised Independent Fieldwork in behavior analysis and be supervised at least once every two weeks for 5% of the total hours (50 hours). Supervision hours can be counted towards the total number of Independent Fieldwork hours.

Supervision will be conducted live, or via video recording or videoconferencing if the supervisor can't be present. Videos and materials being assessed by the supervisor (assessments, treatment plans, etc.) must be received by the supervisor during the observation week in order to be reviewed in time for the following week's meeting. Videos can be mailed to: PO Box 3476, Olathe, KS 66063. Videos can also be sent through an online video sharing site (when submission complies with confidentiality guidelines found at BACB.com). Supervisees are responsible for the cost of postage and technical support required for electronic submissions of videos.

Supervisee Requirements

The supervisor and supervisee agree to adhere to the BACB Guidelines for Responsible Conduct for the supervisory period. In order to qualify for Supervision any person must be working at least 10 hours per week and be engaged in behavior analytic activities during this time.

Supervisees will address the following content while in supervision: Ethical Considerations, Definitions and Characteristics, Principles/Processes/Concepts, Behavioral Assessment, Experimental Evaluation of Interventions, Measurement of Behavior, Displaying and Interpreting Behavioral Data, Selecting Intervention Outcomes and Strategies, Behavioral Change Procedures, and Systems Support.

As outlined on the BACB website (www.bacb.com) appropriate experience activities include:

1. Conducting assessment activities related to the need for behavioral interventions,
2. Designing, implementing, and monitoring behavior analysis programs for clients,
3. Overseeing the implementation of behavior analysis programs by others,
4. Other activities normally performed by a behavior analyst that are directly related to behavior analysis such as attending planning meetings regarding the behavior analysis program, researching the literature related to the program, talking to individuals about the program; plus any additional activities related to oversight of behavioral programming such as behavior analyst supervision issues, or evaluation of behavior analysts' performance. Examples of activities that **are**



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not appropriate as experience activities include: attending meetings with little or no behavior analytic content, providing interventions that are not based in behavior analysis, doing non--behavior analytic administrative activities, or any other activities that are not directly related to behavior analysis.

- Supervisees must obtain written consent from their clients for supervision to take place.
- Supervisees must work with at least 2 different clients during the supervisory period.
- Candidates must not be related to or be an employer of the BCBA supervisor assigned.
- Supervisees must have started the coursework required to meet the BACB coursework requirements before supervision can commence.
- Supervisees must agree to and sign the supervision contract provided before supervision can commence.

As of January 1, 2014, it is the responsibility of the supervisee to meet the new requirements set forth by the BACB in regards to supervision hours being accrued according to BACB requirements. Per the BACB website, the new Independent Fieldwork requirements state that no more than 50% of the accrued experience hours can be direct implementation of behavioral programs. See above for other behavior analytic activities that can be utilized to accrue the additional 50% of Independent Fieldwork hours.

Provided both parties have adhered to the terms of this contract, the candidate will be provided with a completed Experience Verification Form provided by the BACB at the conclusion of supervision. After submission of this form, the supervisee can apply to sit for the examination.

Supervision Fees

BCBA Supervision will be provided at a rate of \$85 per hour. An invoice will be issued to the supervisee via e mail at the end of every month. A \$50 fee will be issued for cancellations with less than 24 hours notice.

I hereby agree to the terms and conditions of this contract.

Supervisee Signature

Date

Supervisee Printed Name

Supervisor Signature

Date

Supervisor Printed Name